**Provincial**

**Social Justice Initiatives Grant**

**2023–24**

**Application deadline: Monday, December 4, 2023 at 5:00 p.m.\***

**\*If funds are not allocated, additional applications will be considered until April 11, 2024**

# Provincial Social Justice Initiatives Grant

**About the grant**

The Provincial Social Justice Initiatives Grant is administered by the Professional and Social Issues Division (PSID). Grants are awarded on a yearly basis to support social justice projects that have an ongoing and systemic impact on teachers and students across the province, and in their community. Projects may involve local community groups but should not be donations to these groups. The total amount of grant funds awarded in each school year is a maximum of $5,000. This amount may be awarded to one applicant or divided among more than one applicant.

**Criteria**

To be considered for a grant, projects must meet the following criteria:

* teacher initiatives for educational change in areas of social justice, such as antiracist and multicultural education, gender equity, LGBTQ2S+ support, environmental justice, human rights, Aboriginal education, peace and global education, disability justice, poverty issues, and violence prevention project reflects the principles of the BCTF Social Justice Lens: access, agency, advocacy, and solidarity/action
* involve several teachers, where possible
* impact students and teachers across the province and in their community
* demonstrate potential for systemic change
* take place within the current school year
* may be used for the following but are not limited to these purposes—release time, materials, publicity, communications, and coalition-building
* grants are not relating to donations to outside groups, overseas projects, or school supplies, hardware, or materials that are the responsibility of the school district or Ministry of Education.

**Process**

**Prior approval is mandatory before undertaking the project.**

* Applicants must submit the BCTF Provincial Social Justice Initiatives Grant application form for approval of the grant. All grant applications must be received by 5:00 p.m. on Monday, December 4, 2023.
* If there are any remaining grant funds available after the initial funds have been allocated, applications that meet the grant criteria and are submitted by Thursday, April 11, 2024 will be considered for funding on a first-come, first-served basis.
* All applicants will be informed of the decision in writing.
* Funds will be sent to the local president for distribution to the grant recipient.
* Locals must keep a copy of all receipts on file.
* T4 forms must be issued for honoraria over $500.

**Application guidelines**

The application form must be fully completed, and include:

* a description of the project, with all fields completed
* a detailed budget, including a list of other sources of funding applied for and/or received
* signatures of the BCTF member (the applicant) and the local president.

For more details on the above, please refer to the Provincial Social Justice Initiatives Grant Rubric at the end of the application form.

**Final report and sharing teaching resources**

A completed copy of the Provincial Social Justice Initiatives Final Report form must be received by the end of the school year. The report may be published and distributed to members. Please use the Provincial Social Justice Initiatives Grant Final Report form posted on the BCTF Grants and Funds web page ([*bctf.ca/services-guidance/psa-and-local-administration/apply-for-grants-and-funds*](https://www.bctf.ca/services-guidance/psa-and-local-administration/apply-for-grants-and-funds)). Any teaching resources produced using grant funds should be posted by grant recipients on TeachBC.

Following completion of the project, please write a short article to be published in the *Social Justice Newsletter*. Photographs are always welcome. Please note that in order for photographs of students to be published, the school should have written parental permission.

# For further information, please contact Heather Kelley or Karen Chong, Assistant Directors, Social Justice *(grants@bctf.ca).*

604-871-2283, toll-free 1-800-663-9163,

# Provincial Social Justice Initiatives Grant 2023–24 Grant Application Form

*Please print*

|  |
| --- |
| Project title: Click or tap here to enter text. |
| Date of application: Click or tap here to enter text. | Name of applicant: Click or tap here to enter text. |
| Applicant’s address: Click or tap here to enter text. |
| Applicant’s phone: Click or tap here to enter text. | Applicant’s fax: Click or tap here to enter text. |
| Applicant’s email address: Click or tap here to enter text. |
| Name of local/sublocal: Click or tap here to enter text. | Local association number: Click or tap here to enter text. |
| Name of Local President: Click or tap here to enter text. | Local President’s phone: Click or tap here to enter text. |
| Local President’s email address: Click or tap here to enter text. |
| Applicant’s school name: Click or tap here to enter text. |
| School address: Click or tap here to enter text. |
| School phone: Click or tap here to enter text. | School fax: Click or tap here to enter text. |
|  |  |

# Who is involved in the project?

An applicant may wish to provide, on a voluntary basis, information as to whether they self-identify as a member of an equity-seeking group, which includes female, trans\* (trans, transgender, transsexual, genderqueer, Two-Spirit, transwoman, transman), visible minority, or racialized person, Aboriginal (Indigenous) person, person with a disability, or lesbian, gay, or bisexual person. In selecting recipients of BCTF grants, the Executive Committee will take into account the importance of representation from members in their first five years of teaching, the importance of representation from all areas of the province, the need for diversity, and to ensure that members from equity-seeking or minority groups are represented among grant recipients, and the importance of achieving a balance of female and male representatives of the general membership.

I self-identify as a member of the following equity seeking group(s): Click or tap here to enter text.

|  |  |
| --- | --- |
| Number of teachers involved: Click or tap here to enter text. | Number of schools involved: Click or tap here to enter text. |
| List additional groups involved (if any): Click or tap here to enter text. |

**Project description**

|  |
| --- |
| Click or tap here to enter text. |

**Project goals**

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| --- |
| Click or tap here to enter text. |

**Proposed timeline (list each activity, from commencement to completion, with tentative dates)**

|  |
| --- |
| Click or tap here to enter text. |

**Intended systemic impacts on students and teachers at the community level**

|  |
| --- |
| Click or tap here to enter text. |

**Intended systemic impacts on students and teachers at the provincial level**

|  |
| --- |
| Click or tap here to enter text. |

**List any resources that will be created and shared on TeachBC**

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| --- |
| Click or tap here to enter text. |

How socially just is your social justice grant or project? Please provide details on how your grant application fits within the social justice lens.

**Access**: How do you ensure that there are no barriers to participation in the project?

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| --- |
| Click or tap here to enter text. |

**Agency:** How will this project empower participants to know their rights, voice their concerns, and effect change?

|  |
| --- |
| Click or tap here to enter text. |

**Advocacy:** How does this project help participants to develop concrete skills to effect change?

|  |
| --- |
| Click or tap here to enter text. |

**Solidarity action:** How does the project allow for networking and coalition building among students, teachers, families, and community groups to effect systemic change?

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| --- |
| Click or tap here to enter text. |

# Project Budget

**\*Please keep receipts on file at the local office.**

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| --- |
| **Expenses** |
| **Item** | **Cost** |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| **Total expenses** | enter amount |

|  |
| --- |
| **Funding** |
| **External funding sources** | **Amount** |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| Click or tap here to enter text. | enter amount |
| **Total external funding** | enter amount |
| **Net amount of Provincial Social Justices Initiatives Grant requested from the BCTF**  | enter amount |

**The applicant may apply for up to $5,000 from the Provincial Social Justice Initiatives Grant.**

**Has your local received funding for a similar project in the past?**

Yes [ ]  / No [ ]

**If yes, which years?** Click or tap here to enter text.

I will write an article for the Social Justice Newsletter so that my colleagues can learn about this project [ ]

|  |  |
| --- | --- |
| Signature of applicant: | Signature of Local President: |
| Grant cheques will be issued to local office, not to the applicant. The first cheque will be for 50% of the total grant; the balance will follow upon BCTF’s receipt of the final report showing all budget expenditures, which must be submitted no later than Monday, June 17, 2024. |
| You may mail or fax this application to:BC Teachers’ Federation100–550 West 6th AvenueVancouver, BC V5Z 4P2Fax: 604-871-2286Email: grants@bctf.ca |
| **For further information, please contact Heather Kelley or Karen Chong, Assistant Directors, Social Justice**604-871-1850, toll-free 1-800-663-9 |
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**For BCTF use only**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grant $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signing authority \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Director of PSID or designate Program Co-ordinator

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full-Time Table Officer

***Grants Coordinator, Treasurer’s Office, upon approval.***

# Provincial Social Justice Initiatives Grant Rubric

This will be used along with your application form to assess the merits of each application. Project title: Click or tap here to enter text.

Social justice topic: Click or tap here to enter text. Zone: Click or tap here to enter text.

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Meets all criteria** | **Meets some criteria** | **Not within criteria** |
| 1. Initiative for educational change in one or more area of social justice | applicant clearly describes how the project will effect educational change in at least one area of social justice |  | no evidence of how the project will effect educational change in at least one area of social justice |
| 2. Potential impact on students and teachers. | high potential degree of impact | moderate potential degree of impact | low potential degree of impact |
| 3. Potential for broad scope of impact. | project will benefit teachers and students at the provincial level | project will benefit teachers and students at a regional or community level | project will benefit students at a school or classroom level |
| 4. Potential to create systemic change | project addresses underlying causes of an issue and provides participants with tools to effect systemic change |  | project responds to an immediate need but does not address underlying causes of an issue |
| 5. Degree of collaboration | high degree of collaboration among teachers, may include outside partners | one teacher involved in majority of planning, with some input from other partners | project planned and run by one teacher with no collaboration involved |
| 6. Addresses all quadrants of the [*Social Justice*](http://www.bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf)[*Lens*](http://www.bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf) | all quadrants of the SJ lens explained clearly with connections to the project | some quadrant connections are made, others are tenuous in nature | no consideration of Social Justice Lens in planning or content of project |
| 7. Project is innovative in nature | a similar project has never been funded by a Provincial Social Justice Initiatives Grant | projects somewhat similar in nature have been funded by a Provincial Social Justice Initiatives Grant in the past | a project that closely resembles this project has been funded by a Provincial Social Justice Initiatives Grant in the past |
| 8. Newness of proposal | new proposal | modified proposal based on previous project of similar nature | repeat proposal |

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| --- | --- | --- | --- |
| 9. Application only covers allowable expenses | covers allowable expenses, with additional funding from other sources covering ineligible expenses |  | expenses include items that the BCTF does not pay for |

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